



## Montclair Swim Club Operating Rules & Regulations

### A. Management

1. The Pool Manager is responsible for the safe and proper operation of the pool facilities. The manager acts as the agent of your Board of Directors and is empowered to expel from the club premises any person or persons failing to observe proper conduct. Comments or complaints concerning the operation of the Swim Club should be referred to the Board.
2. Under special circumstances, sections of the operating rules and regulations can be temporarily suspended by a quorum of the Board of Directors.
3. Neither the Swim Club nor the pool management is responsible for the personal property of members or guests. Unclaimed lost articles will be disposed of every Friday during the pool season.

### B. Membership Identification/Check-In Procedures

1. Each head of household must have an online account with the Club that lists all of their family members on their current membership.
2. The front desk staff will confirm active membership status to approve entry into the pool area. Members must check in at the front desk upon entry to the Club.
3. Members may designate a supervisory caregiver (nannies, sitters, etc.) to accompany their children to the pool. The caregiver is responsible for behavior and safety of everyone under their supervision. Caregivers may only visit the Club with children of the member. They may not visit the Club at any other time unless they have their own membership or are the guest of another pool member and pay the guest fee. Only one person can be listed as a Caregiver per family. Caregivers must NOT be listed as family members on the member's membership.
4. Individuals may not enter unless he/she is a Club member or registered guest.
5. Children under 12 must be accompanied by an adult (18+) at the facility at all times (except when participating in a Montclair Swim Club program that is supervised by an employee)
6. All guests MUST be accompanied by a current Club member and pay the \$5 guest fee in order to enter the Club. All guests regardless of intention to swim must pay the guest fee. The exception is children under 3 and grandparents, when not dressed to swim, and accompanied by their grandchildren who are members. **A non-member may come as a guest no more than five times per season.**
7. Guests may be limited or denied by Management if overcrowding is an issue.

8. Members and guests must follow the Pool Rules
9. Guests passes are available for purchase through member online accounts.

C. Pool Hours

1. 12:30 pm-8:00 pm Sunday through Saturday (daily)
  - a. Pool hours may need to be changed, with or without notice, due to weather or health concerns, and for the issues listed below. Email notices will be sent, as well as being posted on Facebook and on the website.

Pool Cleaning/General Maintenance (Pool Closed)	Outside of normal operating hours unless otherwise needed
Swim Team Practice (pool closed to general membership)	9:15 am-11:45 am Monday-Friday
Swim Meets (pool closed to general membership)	See Section D
Parties or Special Events (pool closed to general membership)	Reservations for parties or other events, outside of normal operating hours
Swim Lessons (pool closed to general membership outside of normal operating hours; open to members during normal operating hours)	Group lessons: 3-week sessions- M/W or T/R 11:55 AM -12:25 PM or Saturdays 9:00 AM-9:40 AM or 9:45 AM-10:25 AM Private lessons: (30 min lessons) 4:00-6:00 PM weekdays and 9:00-10:30 AM Saturdays, unless otherwise scheduled, dependent upon overcrowding and other events and at Manager discretion
Lap Swim (open to members who pay for lap swim)	Saturdays 7:30-9:00 AM; additional times may be offered at Manager discretion

2. Special Events: May be established at the discretion of the Board of Directors. Special rules will apply. Whenever it is necessary to close the pool to general swimming because of a special event of any kind, a notice to this effect will be posted on the website and emailed to members at least one week in advance, as well as being posted at the Club's bulletin board.
3. Under the Club Manager's discretion, the pool will be closed during inclement weather. During inclement weather, the pool must remain closed for 30 minutes after thunder. Members will be required to leave the pool area until 30 minutes have passed with no thunder.
4. Members may also sign up for the Club's Remind App or call the Club Manager to inquire about operating status. Club closures will also be posted to the website and on Facebook.
5. Private parties and events may be reserved for before or after hours, depending upon availability.
6. The pavilion and grill may be reserved during regular operating hours.
7. Lap Swim is available to current Club members as walk-ins. Any additional opportunities will be communicated through the website, Facebook, and the Club's bulletin board.

- 8 Swim Lessons-Members may sign up for private swim lessons or group lessons through member accounts. Registration forms and information is also available on the website. A swim instructor may be requested or assigned by the manager for private lessons. All swim instructors must be current employees of the Club. Please direct all inquiries to the Swim Lesson Assistant Manager at [swimlessons@montclaireswimclub.com](mailto:swimlessons@montclaireswimclub.com).

D. Swim Meets

1. The pool will be closed to general membership during scheduled swim meets.
2. The swim meet schedule is posted on the Montclair Swim Club website and on the Montclair Marlins website. Any changes will be posted at the pool, on the website, and emailed.

E. Pool Rules:

1. All members are responsible for the actions of themselves, their children, and their guests.
1. Disorderly conduct, disruption to other members, and personal conduct deemed dangerous, offensive, or destructive may lead to suspension of all Club privileges, including access to the facility and all benefits.
2. The following are prohibited in the pools or adjacent concrete areas:
  - a. Running, pushing, wrestling, horseplay, climbing on fencing, railing, guard chairs, etc.
  - b. Food and beverages, see E7
  - c. Glass of any kind
  - d. Large pool floats
  - e. Chewing gum
  - f. Litter of any kind including tobacco products
  - g. Smoking or use of other tobacco products
  - h. Spitting, spouting water or blowing nose in the pool
  - i. Pets
  - j. Obstruction of doorways and entrance with lawn furniture
  - k. No street clothes permitted in the pool
3. All toys, balls, floats, etc. are only permitted at the discretion of Club Management.
4. Playing in the restrooms/bathhouses, pulling down/destroying the shower curtains or any other Club property is prohibited.
5. Admission will be refused to anyone with fever, COVID 19 symptoms, open wounds, colds, coughs, infections, excessive sunburn, and/or nasal or ear discharges
6. Food and drink ARE allowed on the decks, in the grill area, and in the Pavilion area
7. Members are expected to clean up after themselves, including cleaning up trash and reorganizing/resetting chairs and tables.
8. All injuries occurring on the premises must be reported to the Pool Manager immediately.
9. Non-swimming children who cannot stand alone in the shallow end of the water or any swimmer wearing a personal floatation device must be within arm's reach of a parent/guardian/caregiver at all times.
10. Children 12 and over may come to the Club without an adult. Swimmers may be asked to perform a swim test or be restricted to shallow end of the water.
11. Members should shower before entering the pool.
12. All members not toilet trained should wear a diaper with tight, rubberized covering or a swim diaper.
13. Lifeguard must be on duty and Club officially open before any members allowed in the water.

14. All members using the pool or pool area do so at their own risk and sole responsibility and conformance with all rules and regulations. Management, staff, and the Board do not assume responsibility for any accident or injury in connection with said use.
15. Members agree to save harmless the management and/or association from any and all liabilities and action of any nature by any and all guests from the use of the pool or Club area.
16. Members may be barred from the pool or Club at the discretion of the lifeguard and/or management in charge and/or the Board, for violation of pool rules or for any other reason which in their judgment constitutes a hazard to others
17. The cost of any property damage will be charged to the responsible party and could result in suspension or termination of your membership.
18. Management, staff, and Board will not be responsible for any loss or damage to any personal property of any kind. Members should take appropriate precautions in securing their property, both inside the Club's premises and in the parking lot.
19. All members shall exit the pool at the lifeguard and/or Manager's request.
20. The pool may be closed at any time due to mechanical breakdown, operational difficulties, or inclement weather. The decision is at the sole discretion of management.
21. No abusive or profane language or breach of the peace will be tolerated.
22. Gates should remain closed, not propped open.
23. No amplified music allowed; please use headphones
24. Pool closures during normal hours will be communicated in advance and posted on the website and Facebook.
25. Smoking is prohibited anywhere on Club premises during normal operations. This is subject to change during special events and will be communicated in advance. This includes all tobacco products and vaping.
26. Montclair Swim Club reserves the right to allow, limit, or prohibit any activities, items, etc. that may be detrimental to others' enjoyment of the Club, in particular during periods of high usage.
27. Starting blocks are not to be used, except during swim team practice, swim meets, or during organized activities
28. Only current staff members are permitted in the office, concessions area, pump room, and storage room.
29. Any concerns should be directed to the Head Manager, Assistant Managers, or Board.
30. The Manager on Duty and the Board have complete authority to enforce all Club rules, policies, and procedures.

#### Baby/Wading Pool:

- Parents/guardians/sitters must be with children at all times, inside the gates.
- All children not toilet trained must wear diaper with tight rubberized training pants or swim diaper at all times
- No child over the age of 6 is permitted in the wading pool
- Water guns and throw toys/balls are prohibited